


KAPITAŁ LUDZKI
NARODOWA STRATEGIA SPÓJNOŚCI

 Projekt współfinansowany przez
Unię Europejską w ramach
Europejskiego Funduszu
Społecznego

UNIA EUROPEJSKA
EUROPEJSKI
FUNDUSZ SPOŁECZNY


Nazwa przedmiotu			Kod ECTS
Introduction to Organisation Management			4.0.3627
Nazwa jednostki prowadzącej przedmiot			
Zakład Zarządzania Organizacjami Publicznymi			
Studia			
wydział	kierunek	poziom	pierwszego stopnia
Wydział Zarządzania	Finanse i rachunkowość	forma	stacjonarne
		moduł	Financial Analyst
		specjalnościowy	
		specjalizacja	wszystkie
Nazwisko osoby prowadzącej (osób prowadzących)			
prof. UG, dr hab. Elżbieta Wojnicka-Sycz; dr Wojciech Machel			
Formy zajęć, sposób ich realizacji i przypisana im liczba godzin			Liczba punktów ECTS
Formy zajęć			4
Wykład, Ćw. audytoryjne			0,5 ECTS - participation in lectures - 15h
Sposób realizacji zajęć			0,5 ECTS - participation in classes - 15h
zajęcia w sali dydaktycznej			1 ECTS- student's own work - preparation for the test
Liczba godzin			- 30h
Wykład: 15 godz., Ćw. audytoryjne: 15 godz.			0,5 ECTS- student's own work - preparation for classes - 15h
			1,5 ECTS- consultation - 45h
Termin realizacji przedmiotu			
2023/2024 zimowy			
Status przedmiotu		Język wykładowy	
obowiązkowy		angielski	
Metody dydaktyczne		Forma i sposób zaliczenia oraz podstawowe kryteria oceny lub wymagania egzaminacyjne	
<ul style="list-style-type: none">- Analiza zdarzeń krytycznych (przypadków)- Praca w grupach- Rozwiązywanie zadań- Wykład konwersatoryjny- Wykład problemowy- Wykład z prezentacją multimedialną		Sposób zaliczenia	
		- Zaliczenie na ocenę	
		- Zaliczenie (zal)	
		Formy zaliczenia	
		<ul style="list-style-type: none">- wykonanie pracy zaliczeniowej - projekt lub prezentacja- kolokwium- TestProject/Presentation	
		Podstawowe kryteria oceny	
		Test: 91%-100%- 5.0 90%-81% - 4.5 80%-71% - 4.0 70%-61% - 3.5 60%-50% - 3.0. Classes: team work - the quality of the prepared thematic presentation and of the project based on the exercised tasks.	

Sposób weryfikacji założonych efektów uczenia się

Assumed effects of education	Solving tasks	Analysis of cases	Team work	Conversational lecture	Lecture with multimedia presentation	Problem lecture
	Knowledge					
FR1_W04			x	x	x	x
FR1_W07			x	x	x	x
	Skills					
FR1_U04	x	x	x			
FR1_U09	x	x	x			
	Competences					
FR1_K02	x	x	x			
FR1_K06	x	x	x			

Określenie przedmiotów wprowadzających wraz z wymogami wstępnymi**A. Wymagania formalne**

Knowledge of English and the basics of knowledge about society and entrepreneurship (from high school).

B. Wymagania wstępne

Positive result of the test. Participation in classes, preparation of thematic presentation, active solving of tasks.

Cele kształcenia

The aim of the subject is to make students familiar with the basics of the science of organisation and management and be able to use basic methods and technics of management in practice.

Treści programowe

1. THE EVOLUTION OF MANAGEMENT CONCEPTS. (2H)
2. ORGANIZATIONAL ENVIRONMENT, STRATEGIC PLANNING: STRATEGIC ANALYSIS, ELEMENTS OF STRATEGY, STRATEGIC CHOICE. (2H)
3. MANAGEMENT FUNCTIONS. MANAGERIAL COMPETENCES. MANAGING STYLES. DECISION MAKING IN ORGANIZATIONS. INDIVIDUAL AND COLLECTIVE DECISIONS. ORGANIZATIONAL CULTURE. (2H)
4. ORGANIZATION AND ORGANIZATION PROCESS. DEFINITIONS AND TYPES OF ORGANIZATION. MODELS OF AN ORGANISATION. ORGANIZATION AS A SYSTEM. ORGANIZATIONAL TIES. CLASSIC AND CONTEMPORARY ORGANIZATIONAL STRUCTURES AND THEIR CHARACTERISTICS. BUSINESS ECOSYSTEM. (3H)
5. HUMAN RESOURCES MANAGEMENT (RECRUITMENT, JOB DESCRIPTION, EVALUATION) AND MOTIVATING(WAGE AND NON-WAGE INCENTIVES). (2H)
6. CONTROLLING IN ORGANIZATIONS. STRATEGIC BALANCED SCORECARD. (2H)
7. DEVELOPMENT OF AN ORGANISATION: DEVELOPMENT STAGES ACCORDING TO GREINER, INNOVATION AND RESTRUCTURING. SOCIAL RESPONSIBILITY OF AN ORGANIZATION. (2H)

Wykaz literatury**Obligatory literature:**

1. Mahajan J.P (2010) Business Organisation and Management, Mumbai, Himalaya Publishing House;
2. Sharma V. (2008) Business Environment: Concepts and Technics. Jaipur, IND:Book Enclave
3. Bhattacharyya D.K. (2009) Organisational Systems, Design, Structure and Management. Mumbai, IND: Himalaya Publishing
4. Griffin R.W. (2016) Management, Cengage Learning
5. E.Wojnicka-Sycz, P.Sycz, Public Innovation Policy and Other Determinants of Innovativeness in Poland; The Innovation Journal: The Public Sector innovation Journal 21(3); Ottawa, Canada, No 3/2016, http://www.innovation.cc/scholarly-style/21_3_2_wojnicka-syez_public-inn-policy.pdf
6. E.Wojnicka-Sycz, P.Walentynowicz, The application of new management concepts to stimulate cooperation between universities and business, Research on Enterprise in Modern Economy – Theory and Practice, No 3/2013

Kierunkowe efekty uczenia się**Knowledge:**

FR1_W04, FR1_W07

Wiedza

FR1_W04 - The student has advanced knowledge of humans as an entity that creates economic structures and the motives of their actions.

<p>Skills: FR1_U04, FR1_U10</p> <p>Social Competences: FR1_K02, FR1_K06</p> <p>The result of the participation in lectures and classes will be understanding and getting to know the conditions, goals and the process of managing organizations, with particular emphasis on enterprises. Students will acquire the ability to use various management methods related to the implementation of individual management functions. As a result of team work during classes on tasks related to the use of particular management methods and technics, students will also acquire social competences. The development of competences will also concern the practice of preparation and public presentation of thematic presentations during classes.</p>	<p>FiR1_W07 - The student has advanced knowledge of norms and rules (legal, organizational, moral and ethical) in finance and accounting. The student knows and understands industrial property protection and copyright law concepts and principles.</p>
	<p>Umiejętności</p> <p>FR1_U04 - The student can adequately analyze the causes, course, and effects of specific processes and phenomena in finance using advanced theories and appropriate social science methods. The student can also identify stakeholders of processes and phenomena from the discipline of management and quality studies and the field of finance.</p> <p>FR1_U09 - The student's English level meets the B2 requirements of the Common European Framework of Reference for Languages. The student can prepare written assignments, deliver oral presentations, and create speeches in English on specific finance topics. This ability includes using advanced theoretical approaches and various sources of information.</p>
	<p>Kompetencje społeczne (postawy)</p> <p>FR1_K02 - Cooperation: the student can harmoniously interact and work in a group, taking on different roles in it, can agree with the group on goals and division of tasks, is open-minded and respects the differences of other team members.</p> <p>FR1_K06 - Creativity: the student thinks creatively, can go beyond the usual patterns, can think and act in an entrepreneurial manner, can adapt flexibly to the requirements of the environment.</p>
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